

Message Text

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ORIGIN OES-07

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FM SECSTATE WASHDC
TO AMEMBASSY SUVA

UNCLAS STATE 278733

SUVA FOR ASSISTANT SECRETARY PATSY T. MINK

E.O. 11652: N/A

TAGS: PLOS, PORG, EFIS, FJ, XP

SUBJECT: LETTER TO PATSY T. MINK FROM ACTING ASSISTANT
SECRETARY GERALD B. HELMAN, IO

1) FOLLOWING IS TEXT OF LETTER TO YOU FROM ACTING ASSISTANT
SECRETARY, IO:

QUOTE

BECAUSE OF YOUR PREVIOUS EXPERIENCE AS A DELEGATE TO
INTERNATIONAL CONFERENCES, YOU HAVE NO NEED FOR THE DETAILED
LETTER OF INSTRUCTIONS CUSTOMARILY PREPARED FOR HEADS OF
DELEGATIONS. NEVERTHELESS, I WOULD LIKE TO REMIND YOU OF
SOME IMPORTANT POINTS TO MAKE CERTAIN YOUR DELEGATION FUL-
FILLS ALL REQUIREMENTS.

AS YOU KNOW, YOUR DELEGATION HAS BEEN ACCREDITED OFFICIALLY.
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AS HEAD OF THE DELEGATION YOU ARE RESPONSIBLE FOR ITS ORGAN-
IZATION, SPECIFIC WORK ASSIGNMENTS, AND REPORTING.

UNLESS YOU HAVE INSTRUCTIONS TO THE CONTRARY FROM THE
DEPARTMENT YOU SHOULD:

--PROHIBIT EXPRESSIONS OF OPINION BY DELEGATION MEMBERS

ON U.S. POLICIES NOT GERMANE TO THE MEETING UNLESS THESE
ARE IDENTIFIED AS PERSONAL AND UNOFFICIAL;

--DISCUSS WITH THE AMBASSADOR OR PRINCIPAL OFFICER ANY
SUBSTANTIVE MATTERS RAISED IN THE MEETING WHICH ARE NOT
COVERED BY YOUR INSTRUCTIONS. IF NECESSARY, YOU SHOULD
REQUEST FURTHER INSTRUCTIONS. IN ALL CASES YOU SHOULD
SEEK OR ACCEPT INSTRUCTIONS ONLY FROM THE DEPARTMENT OF
STATE.

--AVOID OFFERING OR ENDORSING A STATEMENT THAT MIGHT COMMIT
THE UNITED STATES GOVERNMENT TO A COURSE OF ACTION REQUIR-
ING APPROVAL BY THE PRESIDENT OR THE CONGRESS. THIS PRO-
HIBITION INCLUDES ANY COMMITMENT, FORMAL OR INFORMAL TO
ANY GOVERNMENT OR INTERNATIONAL ORGANIZATION OBLIGATING
UNITED STATES FOREIGN ASSISTANCE OR OTHER FUNDS, GOODS OR
SERVICES REQUIRING ADDITIONAL AUTHORIZATIONS OR APPROPRIA-
TIONS FROM THE CONGRESS;

--ADHERE TO UNITED STATES POLICY OF DISCOURAGING THE
PROLIFERATION OF INTERNATIONAL BODIES AND THE SCHEDULING
OF NEW MEETINGS OF INTERNATIONAL ORGANIZATIONS AT SITES
OTHER THAN THEIR HEADQUARTERS;

--AVOID AGREEING TO FURTHER MEETINGS WHICH MIGHT INVOLVE
UNITED STATES PARTICIPATION AND MAKING ANY OFFER TO HOST
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FUTURE MEETINGS IN THE UNITED STATES WITHOUT PRIOR DEPART-
MENTAL AUTHORIZATION;

--BAR UNACCREDITED OR UNAUTHORIZED PERSONS FROM PARTICIPA-
TION IN THE WORK OF YOUR DELEGATION;

--MAKE CERTAIN THAT ALL REPORTING REQUIREMENTS ARE MET,
PARTICULARLY THAT TIMELY ANALYTICAL REPORTS ARE MADE OF ALL
SIGNIFICANT DEVELOPMENTS, INCLUDING POLITICAL ISSUES IN-
JECTED INTO THE CONFERENCE; AND:

THAT MESSAGES REFLECTING VIEWS OR POSITIONS OF OTHER
GOVERNMENTS ARE REPEATED NOT ONLY TO USUN NEW YORK BUT TO
THE U.S. EMBASSY IN THE COUNTRY INVOLVED AS WELL;

THAT A SUMMARY CABLE IS DISPATCHED AT THE CLOSE OF THE
CONFERENCE.

YOU SHOULD SEE THAT THESE REPORTING REQUIREMENTS ARE MET
WITHIN OR IMMEDIATELY AFTER THE CONFERENCE PERIOD. ANY
LAYOVER AT SITE PURELY FOR REPORTING SHOULD BE AVOIDED OR,

WHEN ABSOLUTELY NECESSARY, LIMITED TO THE MINIMUM NUMBER
OF PERSONNEL.

IF, IN YOUR JUDGEMENT, THE RESULTS OF THE MEETING WERE TOO
COMPLEX TO BE COVERED SATISFACTORILY IN THE SUMMARY CABLE,
YOUR DELEGATION SHOULD SUBMIT A FULL REPORT OF FINAL ACTIONS
TAKEN AND ANY POLITICAL MATTERS THAT AROSE, ACCORDING TO
THE ENCLOSED GUIDE.

YOUR WILLINGNESS TO UNDERTAKE THIS IMPORTANT ASSIGNMENT IS
GREATLY APPRECIATED.

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Disposition Action: n/a
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TAGS: PLOS, PORG, EFIS, FJ, XP
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